

## 2024 OHA Excellence in Clinical Quality Awards Application Instructions

(Applications must be submitted electronically and are due on or before September 6, 2024, by 5pm.)

The OHA Excellence in Quality Awards recognize exceptional efforts to improve hospital clinical quality/care and patient safety in Oklahoma hospitals and represent the highest level of professional acknowledgement from the OHA Board and the OHA Council on Quality. The Awards recognize outcomes in clinical quality performance practices, capabilities, and results, that directly impact and improve patient care and patient safety in Oklahoma member hospitals.

Hospitals are encouraged to participate in the awards submission process to recognize clinical quality improvement, patient safety efforts, and progress, in creating an environment focused on clinical patient safety and effectiveness.

One award will be presented to a hospital in each of four categories based upon a hospital's licensed bed-size:

- (1) ≤25 beds (including Critical Access Hospitals)
- (2) 26-100 beds
- (3) 101-300 beds
- (4) greater than 300 beds
- (5) Specialty Hospital (mental health, surgical, free-standing ED, other)

## **Applicant Requirements**

- 1. Applicants must be OHA members;
- 2. A hospital may submit up to three applications.
- 3. Awards will be presented during OHA Connect, November 20-22, 2024.
- 4. Recipients of an OHA Excellence in Quality Award will be scheduled to provide a brief presentation summarizing the clinical improvement project to healthcare leaders during OHA Connect, November 20-22, 2024.
- 5. Recipients of an OHA Excellence in Quality Award will receive prior notification of receipt of the award prior to OHA Connect.
- 6. Award recipients will receive an awards package with:
  - A storyboard poster to display at OHA Connect;
  - Inclusion of storyboard poster in an awards compendium published on the OHA website;
  - An award plaque;
  - Professional photo of hospital staff/leadership;
  - Public recognition via media release with support from OHA. (Please note: OHA Connect registration is not included.)

## <u>Submission Requirements</u>

1. Submission must address a **clinical topic area** of improvement that impacted and improved patient care, patient safety, and/or decreasing harm to patients, initiated on or after January 1, 2021.

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- 2. A fully completed application submitted electronically to Patrice Greenawalt: <a href="mailto:pgreenawalt@okoha.com">pgreenawalt@okoha.com</a> no later than 5:00 pm on September 6, 2024. Incomplete and late applications will not be considered.
  - a. Application must be submitted in an editable format, such as Microsoft Word:
  - b. Application must be submitted utilizing the template provided.
- 3. An acknowledgement of receipt of your submission will be provided to you. If you did not receive an acknowledgement within 3 working days of your submission, contact Patrice Greenawalt: <a href="mailto:pgreenawalt@okoha.com">pgreenawalt@okoha.com</a>.
- 4. Additional items to be submitted with application:
  - a. Team photo- high resolution
  - b. Visual representation of at least 6 months of data reflecting improvement (i.e.: a graph, table, run chart.)
  - c. CEO Affidavit

Questions? Contact Patrice Greenawalt: pgreenawalt@okoha.com.

A virtual informational meeting will be held on 7/10/24 from 10-11 am to discuss application submission requirements and answer your questions. Registration is not required.

Meeting link:

https://us02web.zoom.us/j/4026713617?pwd=QWFERnUySkJVSzBBMHRUKzFPd3p2UT09&omn=85312224437

Meeting ID: 402 671 3617

Passcode: 580427

## Tips to consider when submitting your application:

- 1. Application submitted electronically on or before 5 pm on 9/6/24.
- 2. You will receive email acknowledgement of receipt of your submission by OHA. If you did not receive an email acknowledgement by OHA of receipt of your submission within 5 calendar days, please contact Patrice Greenawalt (pgreenawalt@okoha.com).
- 3. Application narrative is in an editable format, such as Word.
- 4. The application narrative:
  - a. Describes the problem and how the problem was identified;
  - b. The problem and the project addresses improvement in patient care, patient safety, and/or decreasing harm to patients.
  - c. Six months of outcome data are provided in narrative and visual (i.e., run chart, other) format.
  - d. CEO affidavit completed/attached.



- 5. The project goal(s) is clearly stated and specific (ensure SMART elements (Specific, Measurable, Achievable, Relevant, and Time-limited)
- 6. Establishment of the improvement team, describing team member composition (i.e., senior leader, provider champion, front-line worker, other).
- 7. Describes support from a hospital senior leader.
- 8. Describe the direct impact of the outcome(s) has on patient care, patient safety, and/or decreasing harm to patients.
- 9. Lessons learned from implementation of this project: what worked, what did not work.
- 10. Describe to whom reports on the progress of the project were provided (unit staff, committees, leadership, other.)
- 11. Plans to sustain success.
- 12. Plan to spread success within your hospital (i.e., to other units)/within your hospital system.
- 13. Include a high-definition team photo with the name/title of each team member including the name/title of each team member.